

Minutes
Faculty Assembly
7 May 2018

The meeting began at 12:00 PM with Dr. Linda Donaldson, facilitating the discussion. Fifty-eight faculty members from the Academic Schools, the Ecclesiastic Faculties, and the Professional Schools were present.

Dr. Donaldson introduced the purpose of the meeting: to constitute a faculty association.

Introductions of Faculty were made.

A motion to establish a faculty body was introduced. The faculty voted unanimously to establish a faculty association.

Discussion of the name for the above-said association ensued.

Dr. Michael Mack projected on screen and read aloud the by-laws of the Faculty Assembly, a faculty association that has lain dormant for some years.

A discussion regarding adopting the Faculty Assembly by-laws ensued. The consensus of the group was to postpone a more comprehensive revision of the by-laws until a later date. The following amendments, however, were agreed upon in the meeting.

1. Membership: All full time faculty members of the Schools are eligible. Membership is voluntary and ideally will consist of faculty from all schools.
2. Officers: Officers will be elected at a later date. The group agreed that it would act *pro tempore* as a “Committee of the Whole” (according to “Robert’s Rules of Order.”)
3. Quorum: It was agreed that a quorum for this body is established at 30-40 members.
4. Agendas: It was agreed that meeting agendas need only circulate one week in advance of meetings. It was also agreed that it is not necessary for a formal agenda to circulate before an emergency meeting.
5. Annual Elections: It was agreed that annual elections should take place ideally in the early Fall.
6. Voting Procedure: It was agreed that members could attend meetings by Skype, Facetime, or other electronic platforms. Those who attend the meetings in this way can also vote by voice or by making a proxy written ballot.

The group then voted unanimously to accept the by-laws with the proposed amendments.

The group also voted to call itself the Faculty Assembly.

The Faculty Assembly then discussed the date of its first meeting. Its agenda is to respond to the vote of Academic Senate's vote on Weds. 9 May 2018.

It was agreed that the first meeting should take place on Thurs. 10 May 2018 from 12PM-2:00 PM. Place to be determined.

Members of the Faculty Assembly were asked to disseminate word of this meeting to colleagues.

The meeting adjourned at 1:30.